

**SPIRE IA – CAMP TRAVEL REQUEST FORM**

All transportation Requests **MUST** be made at least 7 days in advance. Please fill out a separate form for arrival and departure.

NAME OF STUDENT: \_\_\_\_\_ Age: \_\_\_\_\_

Sport: \_\_\_\_\_

Cleveland Airport

Cleveland Bus Station

**The following information is mandatory:**

Date of Arrival/Departure: \_\_\_\_\_ Time: \_\_\_\_\_

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_

Bus: \_\_\_\_\_ Bus #: \_\_\_\_\_

Passport No: \_\_\_\_\_ Country: \_\_\_\_\_

Cell Phone Number for contact on date of travel: \_\_\_\_\_

Other way to contact on date of travel: \_\_\_\_\_

Are you traveling as an unaccompanied minor **PAID** to the air line: \_\_\_\_\_

All requests must be sent to [kwebb@spireinstitute.org](mailto:kwebb@spireinstitute.org) or [spowell@spireinstitute.org](mailto:spowell@spireinstitute.org) at least 7 days before travel date.

**ADDRESS**SPIRE Institute 5201 SPIRE Circle  
Geneva, OH 44041**CONTACT**

office: 440.466.1002

**EMAIL**[spowell@spireinstitute.org](mailto:spowell@spireinstitute.org)  
[www.spireinstitute.org](http://www.spireinstitute.org)